

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
CONFIDENTIAL AND CABINET DEPARTMENT

(G.O. Ms. No. 19, dated 4th March 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F. 5/4/65-GP., dated the 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Confidential and Cabinet Department's Notification *vide* G.O. Ms. No. 53, dated 4th August, 1992 and published as a Supplement to the Official Gazette of Puducherry No. 35, dated 1st September, 1992 save as respects things done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules, regulating the method of recruitment to the Group 'B' post of Private Secretary to Speaker in the Legislative Assembly Secretariat, Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Legislative Assembly Secretariat, Group 'B' post of Private Secretary to Speaker Recruitment Rules, 2016.

(ii) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*—The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*—The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*—Where the Lieutenant-Governor is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF PRIVATE SECRETARY TO SPEAKER

1. Name of the post	: Private Secretary to Speaker
2. Number of post	: 1 (One) [2016] Subject to variation dependent on work-load
3. Classification	: General Central Services – Group 'B' – Gazetted – Ministerial.
4. Pay Band and Grade Pay/Pay Scale	: Pay Band–2 ₹ 9,300-34,800 + Grade Pay ₹ 4,600
5. Whether selection post or non-selection post	: Not applicable
6. Age-limit for direct recruits	: Not applicable
7. Educational and other qualifications required for direct recruits.	: Not applicable
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	: Not applicable
9. Period of probation, if any	: Not applicable
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods.	: By deputation including short-term contract.
11. In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/absorption is to be made.	<p>Deputation : (Including Short–Term Contract) Officers under the Central/State Governments/Union Territories/Public Sector Undertakings/Universities/Recognised Research Institutions/Semi Government or Autonomous Bodies or Statutory Organisations;</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or</p> <p>(ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band–2 ₹ 9,300 – 34,800 + Grade Pay of ₹ 4,200 or equivalent in the parent cadre/department; and</p> <p>(b) Should have studied Tamil Language up to degree level.</p> <p>[Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other</p>

Organisation/Department of the Central Government shall ordinarily not to exceed three years. The maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications].

Note : For the purpose of appointment on deputation/absorption basis, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay/Pay Scale is the normal replacement grade without any upgradation.

12. If a Departmental Promotion Committee exists, : Not applicable
what is its composition?
13. Circumstances in which the Union Public Service : Consultation with Union Public Service Commission
Commission is to be consulted in making recruitment. is necessary while appointing an officer on deputation
(ISTC).

(By order of the Lieutenant-Governor)

M. KANNAN,
Under Secretary to Government.

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (HEALTH)

(G.O. Ms. No. 15, dated 7th March 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Notification No. F5/4/65-GP, dated the 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the earlier Notifications issued, *vide* G.O. Ms. No. 29, dated 6-7-1992 and published in the Supplement to the Official Gazette of Puducherry, save as respect things done or omitted to be done before such supersession, His Excellency the Lieutenant-Governor, hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Theatre Attendant in the Directorate of Health and Family Welfare Services, Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry Directorate of Health and Family Welfare Services, Group 'C' post of Theatre Attendant, Recruitment Rules, 2015.

(ii) It shall come into force on and from the date of its publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed herein.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect:-

(i) the reservations, relaxations in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard; and

(ii) the appointments and recruitments already made in accordance with the Recruitment Rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF THEATRE ATTENDANT

1. Name of the post	: Theatre Attendant
2. Number of post	: 53 (Fifty-three) [2016] Subject to variation dependent on work-load.
3. Classification	: General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale	: Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 1,800
5. Whether selection post or non-selection post	: Not applicable
6. Age-limit for direct recruits	: Between 18 and 30 years (Relaxable for Government servants upto 40 years in accordance with the order or instructions issued by the Central Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the posts for which selection is made) <i>Note:</i> (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications. <i>Note:</i> (2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.
7. Educational and other qualifications required for direct recruits.	: (i) A pass in S.S.L.C. or its equivalent (ii) Certificate/Diploma in Operation Theatre Technique, issued by an Institute recognised by Government.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	: Not applicable
9. Period of probation, if any	: Two years for direct recruits only
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	: (i) 50% by absorption failing which by direct recruitment; and (ii) 50% by direct recruitment.

11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : Absorption from willing regular Group 'C' employees of Health Department (other than common categories) in Pay Band-1 ₹ 5,200-20,200 with Grade Pay of ₹ 1,800 and who have completed their probation period in their respective post and possessing the qualifications prescribed for direct recruits under column (7).
12. If a Departmental Promotion Committee exists, what is its composition? : *Group 'C' Departmental Confirmation Committee (for considering confirmation)/Recruitment Committee—*
 (1) Secretary to Government (Health) . . Chairman
 (2) Director of Health and Family Welfare . . Member Services.
 (3) Joint/Deputy/Under Secretary to Government (Health) . . Member
13. Circumstances in which the Union Public Service Commission is to be consulted in making recruitment. : Not applicable
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(By order of the Lieutenant-Governor)

P. JEEVA,
Under Secretary to Government (Health).

GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (HEALTH)

(G.O. Ms. No. 16, dated 7th March 2016)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Notification No. F5/4/65-GP, dated the 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the earlier Notifications issued *vide* G.O. Ms. No. 104, dated 7-12-1989 and published in the Supplement to the Official Gazette of Puducherry, save as respect things done or omitted to be done before such supersession, His Excellency the Lieutenant-Governor, hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Theatre Assistant in the Directorate of Health and Family Welfare Services, Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry Directorate of Health and Family Welfare Services, Group 'C' post of Theatre Assistant, Recruitment Rules, 2016.

(ii) It shall come into force on and from the date of its publication in the Official Gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualification and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion, that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect:-

(i) the reservations, relaxations in upper age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard; and

(ii) the appointments and recruitments already made in accordance with the Recruitment Rules hereby superseded.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF THEATRE ASSISTANT

1. Name of the post	: Theatre Assistant
2. Number of post	: 34 (Thirty-four) [2016] Subject to variation dependent on work-load.
3. Classification	: General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale	: Pay Band–1 ₹ 5,200-20,200 + Grade Pay ₹ 1,800
5. Whether selection post or non-selection post	: Non selection
6. Age-limit for direct recruits	: Between 18 and 30 years (Relaxable for Government servants upto 40 years in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the posts for which selection is made) <i>Note:</i> (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications. <i>Note:</i> (2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date upto which the Employment Exchanges are asked to submit the names.
7. Educational and other qualifications required for direct recruits.	: (i) A pass in S.S.L.C. or its equivalent (ii) Certificate/Diploma in Operation Theatre Technique, issued by an Institute recognised by Government.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	: Age: No Educational qualification : To the extent indicated in order 11.
9. Period of probation, if any	: Two years for direct recruits
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	: By promotion failing which by direct recruitment

11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : Promotion from Theatre Attendant/Auto Clave Operator in PB-1 ₹ 5,200-20,200 with Grade Pay ₹ 1,800 with 3 years service in the grade rendered after appointment thereto on a regular basis and possessing S.S..L.C. or its equivalent.
- (The eligibility list for promotion shall be prepared with reference to the date of completion of the prescribed qualifying service in the respective grade/post).
- Note :* (1) Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying /eligibility service.
- Note :* (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.
12. If a Departmental Promotion Committee exists, what is its composition? : *Group 'C' Departmental Promotion Committee (for considering promotion) /Departmental Confirmation Committee (for considering confirmation)/Recruitment Committee—*
- (1) Secretary to Government (Health) . . . Chairman
- (2) Director of Health and Family Welfare . . . Member Services.
- (3) Joint/Deputy/Under Secretary to Government (Health). . . Member
13. Circumstances in which the Union Public Service Commission is to be consulted in making recruitment. : Not applicable

(By order of the Lieutenant-Governor)

P. JEEVA,
Under Secretary to Government (Health).

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